



HEADQUARTERS POLICY FLASH

POLICY FLASH 2003-25

DATE: September 17, 2003
TO: Procurement Directors
FROM: Office of Procurement and Assistance Policy, ME-61
Office of Procurement and Assistance Management

SUBJECT: Financial Assistance Letter Number 2003-03 – “Implementation of OMB Grant Management Policies”

SUMMARY: This Policy Flash distributes Financial Assistance Letter (FAL) No. 2003-03 – “Implementation of OMB Grant Management Policies.”


POLICY FLASH

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This FAL provides guidance on the following new financial assistance requirements:

- Applications for new or renewal grants or cooperative agreements received on or after October 1, 2003, including applications of plans submitted under mandatory grant programs, must include the applicant's Dun and Bradstreet Data Universal Numbering System (DUNS) number. See Section I of the FAL.
- Program announcements of funding opportunities that result in the award of discretionary grants or cooperative agreements (e.g., solicitations) issued on or after November 1, 2003 must be in the standard government-wide announcement format. This FAL provides guidance and a DOE-wide template to implement the standard announcement format. See Section II of the FAL. Not later than October 10, 2003, grants personnel may access the Word announcement template on IIPS at the Main View (<http://e-enter.doe.gov/IIPS/busopor.nsf/ViewMenu?ReadForm>). We will try to have the template available sooner, if possible. We also plan to have DOE-wide financial assistance forms available on the Industry Interactive Procurement System (IIPS) by the middle of October.
- On or after October 1, 2003, synopses of discretionary grant and cooperative agreement funding opportunity announcements and modifications of these announcements must be posted on the Grants.gov FIND Internet site at www.FedGrants.gov, using the standard data elements/format. DOE will continue to use IIPS to post synopses of such funding opportunities. The new financial assistance data elements/format will be incorporated into IIPS. See Section III of the FAL.

For questions related to this Flash, contact Trudy Wood at (202) 586-5625 or via e-mail at trudy.wood@hq.doe.gov


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Attachment